

**Minutes of the Little Coxwell Parish Council Annual Meeting  
Held in Little Coxwell Village Hall on Monday 2<sup>nd</sup> December 2024**

1. Present: G Yarwood (Chairman), Fra Woodd, Dave New, N J Mattingley, A Whiteford (Councillors), C Weston (Clerk), Cllr Viral Patel (VWHDC), Cllr Bethia Thomas (OCC), A Benford (PPW)
2. Apologies for absence were received from Cllr Katherine Foxhall (VWHDC)
3. Declarations of interest. None
4. The minutes of the meeting held on Monday 2<sup>nd</sup> September 2024 were approved.
5. Matters arising from the minutes of the last meeting.
  - 5.1. Replacement Village Map at entrance. Charlotte Greaves has produced 3 large versions of the map. Two of the copies are weatherproof and will be placed in prominent positions for visitors to the village, one near the entrance and the second by the village hall. Permission to be sought from the Village Hall Committee. The third copy is slightly smaller (A3), laminated and will be placed on the village noticeboard. Action Carried Forward.

*Action: Glen*
  - 5.2. Jubilee Tree Plaques. The white roses planted for Queen Elizabeth diamond Jubilee in 2012 could be moved to another location but are unlikely to survive.
  - 5.3. A420 Pedestrian Refuge, No overtaking zone and 50mph limit. Bethia confirmed the 50mph limit will be implemented and the refuge should be installed this financial year. It is unlikely the No Overtaking zone can be extended but Bethia to follow up with Lee to identify alternative solutions.

*Action: Bethia*
  - 5.4. Speed detector sign. Bethia to follow up with Chris from Highways Engagement as he was going to send us a link where to purchase these signs. Funding for the sign is planned to be provided by the Parish Council.

*Action: Bethia*
  - 5.5. Ditch Clearance re A420 sightline and potential flooding. The vegetation which needs clearing is growing in the ditch on the A420 side of the field fence. This is a safety issue as it blocks the sight of fast-moving traffic from Swindon and is also a flood risk. A council team came out to investigate but stated the responsibility for clearance is with the field landowner and not the council. However, the ditch was created when the road was built and the Parish Council believe responsibility lies with the County Council. Bethia to follow up with Highways.

*Action: Bethia*
  - 5.6. Risk of wall collapse along church to Fernham Road footpath. This portion of wall was repaired.
  - 5.7. Replacement of matting on West Green. Suitable matting has been identified and this work will be carried out mid/late Spring when conditions are suitable.
  - 5.8. Gate onto A420 from closed road. This has been installed.
  - 5.9. Thank You letter to Anthony Symington re ditch/drainage clearance. This letter has been sent.

6. County & District Councillors reports.

Viral and Katherine are finalising their report which will be issued tomorrow.

Bethia – OCC items are mainly Wicklesham Quarry and Roads which are covered elsewhere.

7. Planning

7.1. Completed

7.1.1.P24/V1818/HH – Garth Cottage lean to, extension, garage – APPROVED

7.1.2.P24/V1434/HH – Gorse House 3 bay garage – APPROVED

7.1.3.P24/V1332/FUL – Holiday Let Barns revised entrance – APPROVED

7.2. The following applications are still in progress:

7.2.1.**MW.0151/23 Wicklesham Quarry.** The application will be taken to Committee.

Updated documents for Highways and Biodiversity are outstanding so this is unlikely to go to Committee before January or February.

8. Finance

8.1. Account Status. The Actual vs Budget YTD detail was distributed in advance of the meeting. Total bank balance stands at £10,117. Note: £2,500 reserved for the Playing Field costs.

- Income since last meeting- £650 precept, £277.07 VAT reclaim
- Expenditure since last meeting - £114 excl VAT
  - ◆ Annual CCTV Maintenance £114
- Income due before next meeting – £None
- The following expenditure is expected before next meeting (excl VAT):
  - ◆ Possible Traffic Cones £100-£200 (but may be FY25/26)

All known and estimated costs above are approved.

8.2. Budget for 2025/26. The proposed budget and 3 year forecast was distributed in advance of the meeting. It was agreed to add £2,500 for a traffic speed indicator, £500 for the matting at West Green, £200 for traffic cones. The £2,500 Playing Field budget also to be included in FY25/26 as unlikely to complete this FY. It was agreed to maintain the precept at £1,300. These spends would reduce the bank balance to around £4,200 by the end of the financial year which is more in line with external auditor guidelines.

9. Playing Field

VWHDC legal team have submitted a request to the Ministry for Housing for approval to dispose of the land to Little Coxwell Parish Council. Viral reported that there have been long delays in responses from the Ministry but VWHDC are beginning to see some replies coming through. Viral will continue to follow this through.

10. Faringdon Quarry

The Parish Council is happy to attend liaison group meetings if they were to be reintroduced as suggested by the County Council.

11. CCTV

There was just one review since last meeting to confirm the number plate of a vehicle acting suspiciously.

12. Parish Path Warden

No issues to report.

### 13. Sundry Items

13.1. Pavements. A FixMyStreet report was submitted on 9<sup>th</sup> November re the broken tarmac on the entrance to the church footpath. The report status remains at 'Investigating'. Council Ref ENQ241023627. Bethia to follow up.

*Action: Bethia*

13.2. Bank Charges. Lloyds bank are to start charging a monthly fee from January. This will be the equivalent of £51 per year. It was agreed to stay with Lloyds as there is no guarantee a move will save money longer term or provide the same level of service.

The next meeting is:

- Monday 10<sup>th</sup> March at 6.00pm in the Village Hall.